

Spaghetti Supper 2013

Committee: Suzan Baldoumas (Chair), Sana Tang, Elizabeth Allen,

Jean Barry, Debbie Golis

The Decorations committee was responsible for covering and decorating the tables, decorating and lighting the café and lobby, and providing entertainment for the plaza. The Spaghetti Supper Committee allocated \$200 for decorations. We chose to use this to put together 10 Italian themed baskets to be used on the tables and as part of the silent auction. The rest of the supplies were borrowed from the committee and from Clark Farm. The Baldoumas and Tang families also donated fresh produce as well as some additional decorations.

Kevin Maier allowed us to use the piano for the evening. The piano was brought out to the plaza so that guests could listen while waiting in line. We placed the piano under a pop up tent and decorated it with flowers, baskets, tomatoes and a hand painted sign. We also placed Christmas lights around the tent and piano. We arranged to have 12 sixth graders play piano and had a schedule on hand for the evening. This schedule was also e-mailed to the piano player's parents. The children brought their music and we held it for them by the piano.

The piano was a hit and it has been suggested that this be done again. If this happens, it is important that the decorations committee coordinate with the wait staff committee to be sure that the 6th graders have time to complete their shifts and eat dinner. Also, we should have had extra pianists scheduled to play between shifts. Perhaps parents or other children could be asked to do this.

We purchased three large vinyl rolls for the tables as well as about 30 yards of burlap. The other items that were used for decorations were baskets, wine crates and wine bottles, empty sauce cans from the sauce committee, fresh produce, basil plants and white Christmas lights. We also placed canning jars filled with electric tea lights on every table and all around the rooms. The Christmas lights were hung around the windows as well as from all of our display areas. We used 15 boxes. We had several umbrellas in different areas to create a market feel. There were two market displays. One in the lobby as a part of tickets and the raffle and another inside next to the raffle winner board.

Two chairs and a table were placed on the plaza and a bench was brought into the lobby. These provided ambience as well as a place to sit.

It took about two hours to clean out the clutter from the café and arrange the tables. We took note of where everything came from so that we could return them accordingly. The items were stored in the music room.

We covered the bulletin boards with table cloths and burlap. We also wrapped a piece of burlap around the base of the trash station. It took another two hours to do this as well as to cover the tables.

There were 2-4 of us setting up and decorating throughout the day. We worked from about 9am-3:30pm. We probably could have arranged the tables and covered the bulletin boards the afternoon before the event. This would have made us feel less rushed.

The facilities department should be notified 2-3 weeks before the dinner. They will need to know about table arrangements, etc. We also cleared the use of the umbrellas with this staff. They will provide the committee with fire code regulations as well.

Clean-up was very fast. There were many wonderful people who stayed to help and everything was put back to its proper place within an hour. There was no reason to plan for a decoration clean-up crew. People just jumped in.