

## Spaghetti Supper 2011 Purchasing Committee Final Report

Please refer to prior year for list and timing of responsibilities. It was not available in electronic form and I did not have the time to retype it up.

### Recommended Changes:

\*The Sauce Committee should be responsible for securing the donation from Roche Bros. since they are the ones who use it. The salad committee does not use any of this donation since they have for the past 2 years secured the salad dressing donation from Newman's Own.

\*Deliver non-perishables to the committee chairs late September and then deliver just the perishables (the butter) a few days before the date of the event.

### Attachments that follow are:

Ending 2011 Spaghetti Supper Inventory: this details the leftovers that you will be able to use

Excel Spreadsheet that outlines the items needed by Committee and details where and who is responsible for getting the items. E-mail me at [herrgirls@yahoo.com](mailto:herrgirls@yahoo.com) and I can send you an electronic copy to save you from having to retype it.

Spaghetti Supper Donation List: this details the items we had donated for the 2011 event. Used by whoever is doing the program. They will need this information from you for inclusion in the program.

Spaghetti Supper Donors 2011: this list details by committee the donors, their mailing addresses and what they donated. Used for the thank you notes done by the 6<sup>th</sup> graders after the event.

Good Luck! Any questions feel free to contact me.

Danielle Herr

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Kalkstein

## Ending 2011 Spaghetti Supper Inventory

✓ **Cardboard Box:** Cheese Shakers, 28 small and 20 large

### MB Cardboard Box 1: Decorating Committee Items

- ✓ About 40 LCD tealight candles
- ✓ 1 roll red/white gingham ribbon
- ✓ Leftover plastic tablecloth sheeting
- ✓ Leftover fishing line
- ✓ 1 basket
- ✓ 4 large paper lanterns
- ✓ 4 white extension cords

### Red Bin with Grey Lid Box #1

- ✓ About 280 salad bowls
- ✓ 1/2 can cooking spray
- ✓ 17 gingham dishtowels
- ✓ 38 pair rubber gloves (plenty for next year)
- ✓ 2 pot scrubbers
- ✓ Partial bottle of hand sanitizer
- ✓ 12 Oven Mitts
- ✓ 9 dishtowels
- ✓ 4 tongs
- ✓ 4 sauce ladles
- ✓ 4 pasta servers
- ✓ 1 spatula
- ✓ 1500 beverage napkins
- ✓ 1 box 2/3 full plastic wrap (should be enough for next year)
- ✓ Leftover parchment paper (plenty for next year)
- ✓ 800+ white plastic spoons
- ✓ 1 gallon of cleaner for spray bottles
- ✓ Partial container of Wet Ones
- ✓ 7 spray bottles

### Red Bin Box #2

The 2<sup>nd</sup> bin for the spaghetti supper supplies is still in the possession of the Beverage Committee along with any extra supplies they have. If you don't get the bin from the chairs with all others, contact our Beverage Committee chair, Lynda Simonton.

# Ending 2011 Spaghetti Supper Inventory

Red Bin with Grey Lid #2

30 round metal trays

23 wine bottles

29 menus

4 menu holders

Table number signs

MB → Envelopes with food labels

dear Silk decorating items

8 paper lanterns

Roman posters

Blue Bin #1

Waitstaff Training Supplies

Spotter's Paddles

Blue Bin #2

32 glass votives

Pumpkin

Grey Box

Boxes of Sugar and Equal

1000 +/- hot drink cups

Box of Plastic stir straws

?  
→ sewing gloves/soap?  
Kitch  
→ gingham towels