

2011 Beverage Committee Report

Chair – Lynda Simonton 978-371-1845

I relied on the previous year report to direct me.

Donations

Donations were requested in early September. Here is what we requested. Notes in red would be recommendations for next year.

Order Milk from school Cafeteria We no longer order creamers for because there were too many wasted. I picked up small containers of cream at Ferns. Two small containers were enough. You can also use the milk cartons for coffee.

Dunkin Donuts ground coffee and supplies 1 lb regular coffee would be enough but can't hurt to have the extra pound.

2 lbs regular coffee and 1 lb decaf

Stop and Shop gift Card donation of \$40 converted to Capri Suns Raffle committee should not contact food stores.

Kevin at the Bedford Stop and Shop. Stop and Shop didn't donate since they had already donated to the raffle. The Jones family purchased and donated the Capri Suns. We would recommend purchasing extra Capri Suns since they are easy to handle on trays. This is in lieu of Fruit 20

Crosbys - Donation of 600 bottles of water (picked up in Concord) – Some left over but good amount to ask for next year.

Contact - Katie Ross 745-4272 x 19

600 Bottles of Water

Pick up at Concord Crosbys

Please call Katie to request donation and pick up

Sunny D donation (picked up in Littleton) No one wanted the Fruit 20. We do not recommend requesting this donation next year. We are better off purchasing juice boxes and additional waters if necessary.

Contact Mary 978-742-3323

288 Bottles of Fruit20

Welches Donation - Would recommend that we don't get pineapple juice next year.
240 Bottles of Fruit juice.
Contact Kim Fitzpatrick

Staffing Recommendation

I was there the entire time and had two parent volunteers during the dinner. That worked well. I arrived at the cafeteria for initial set-up and got the coffee going.

Set up

- Beverage cooler
- Small table for setting out drinks for students to grab the drinks for the trays
- Table set up for coffee service

Hot Beverages –

Need to bring your own extension cords for the coffee pots. The cafeteria does not have coffee pots so you need to get the ones from the CSA. I used my own coffee pot and carafes and that worked well. The big coffee pots take a long time to brew. See notes from previous years.

Only three cups of tea were requested. **DO NOT SERVE TEA NEXT YEAR.** The tea pot had to be plugged in at a separate outlet and it was a hazard. There was not much interest in tea and there is no point continuing with this.